

**MARICOPA COUNTY
FACILITIES MANAGEMENT DEPARTMENT
PUBLIC NOTICE – REQUEST FOR QUALIFICATIONS (RFQ)
JOB ORDER CONTRACTING (JOC)**

**GENERAL COMMERCIAL CONTRACTORS
Project #2003434472**

**STATEMENTS OF QUALIFICATIONS WILL BE DUE:
MONDAY AUGUST 9, 2004 AT 2:00 PM, ARIZONA TIME
FACILITIES MANAGEMENT DEPARTMENT
401 WEST JEFFERSON STREET
PHOENIX, ARIZONA 85003**

The Maricopa County Facilities Management Department is seeking qualified General Commercial Contractors (Arizona State Registrar of Contractors B-01 License) to perform miscellaneous construction and repair services, including limited pre-construction design services (i.e. professional services), for various projects to be determined such as repairs, maintenance, additions, renovations, remodeling, and tenant improvements to County buildings and facilities utilizing Job Order Contracting (JOC) project delivery methods. It is expected that contracts will be awarded to three (3) general commercial contractors. The individual firms' contract periods will be for a maximum of three (3) years after approval by the Maricopa County Board of Supervisors, maximum cumulative total of \$1,000,000 per contract year, maximum \$250,000 (except the County Engineer may authorize the individual job order limit up to the \$750,000 statutory limit) /minimum \$16,190 per job order. Individual JOC project pricing will be based on contractors' coefficients, overhead & profit percentages, and a nationally recognized standard unit price book system. The successful JOC firms will have documented established successful work relationships with various qualified subcontractors, architects/engineering professionals (professional services), and knowledge of JOC project delivery methods.

The Request for Qualifications (RFQ) packet is available for pick-up, via fax, or **via email (RECOMMENDED)**. RFQ requests may be made by **contacting Carmen O'Brien** by phone (602) 506-5617, fax (602) 506-1556, or **by email (carmen.obrien@fm.maricopa.gov)**, however, the County accepts no responsibility for receipt of these information packets. To request that an RFQ copy be mailed or faxed to your firm, submit your request on your company letterhead to:

Maricopa County - Facilities Management Department
Attn: Carmen O'Brien, Administrative Assistant
401 West Jefferson Street
Phoenix, Arizona 85003-2115

Only those firms who pick up a copy of the RFQ packet or are sent a copy by the Facilities Management Department will be included on the Request for Qualifications Holders List and sent any subsequent amendments. Firms receiving a copy of this packet through any other means must register as a Request for Qualifications holder at the Capital Facilities Development Division of Facilities Management Department, 401 West Jefferson Street, Phoenix, Arizona, 85003 or call (602) 506-5617.

A **pre-submittal conference** will be held on **Monday July 26, 2004, at 2:00 PM** at the Maricopa County Department of Transportation, Apache/Cochise/Maricopa Conference Rooms (First Floor), 2901 West Durango Street, Phoenix. At this meeting, County staff and consultants will discuss the JOC general scope of work, sample project scope of work, JOC procurement procedures/issues, and respond to questions from attendees. County and consultants staff will not be available to respond to individual inquiries regarding the JOC general scope of work and the sample project scope prior to this pre-submittal conference. Therefore, it is strongly recommended that interested firms send a representative to the pre-

submittal conference. Questions shall be submitted in writing (**E-mail preferred**) prior to the conference to:

Chuck Woosley, Article 5 Procurement Officer
Maricopa County – Facilities Management Department
Email: chuck.woosley@fm.maricopa.gov
Fax: (602) 506-1556

The Facilities Management Department Evaluation Committee will evaluate all responsive firms' Statements of Qualifications submitted (without pricing) and intends to shortlist a minimum of the five (5) highest ranked firms. All firms will be notified of Short List selection or non-selection. The Short List firms will be issued a Request for Technical Proposals, afforded the opportunity for discussion and presentation of a preliminary technical proposal, and submit a Best and Final Offer Technical Proposal (including a separate sealed Price Proposal) to the Evaluation Committee. Additional detailed information on the JOC evaluation and selection process is included in the Request for Qualifications.

Maricopa County endeavors to ensure that minority and women-owned business enterprises (M/WBE) have opportunities to participate as a prime or subcontractor in providing professional services, purchased goods, and construction to the County, without being discriminated against on the grounds of race, religion, gender, age, national origin or disability. An M/WBE participation **goal of 12%** has been established by the County for each awarded job order contract. Job order tasks will be reviewed on an individual basis, however, for applicability of subcontracting opportunities and an appropriate M/WBE participation goal agreed upon for each one. All M/WBE subcontractors and sub-consultants should be certified by the City of Phoenix Equal Opportunity Department, however, qualified M/WBE firms will be considered based on proper documentation as may be requested by the Article 5 Procurement Officer.

For additional M/WBE certification information, contact:

City of Phoenix – Equal Opportunity Department
251 W. Washington Street, 7th Floor
Phoenix, AZ 85003
Phone: (602) 262-6790
www.ci.phoenix.az.us/CERTIFY/index.html

A description of Maricopa County's M/WBE Program and Directory is available on the Internet at:
www.mcdot.maricopa.gov/procurement/mcdot/home.html

If you have any general questions regarding the M/WBE requirements program or JOC procurement process, please contact:

Chuck Woosley, Article 5 Procurement Officer
Maricopa County - Facilities Management Department
401 W. Jefferson Street
Phoenix, AZ 85003-2115
Phone: (602) 506-5143 Fax: (602) 506-1556
Email: chuck.woosley@fm.maricopa.gov

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